

Washington State FFA Degree Reviewer Checklist – 2023-2024

FFA Member Name	
FFA Chapter	
Reviewer's Name	

**FFA ADVISORS:
DO NOT REVIEW YOUR OWN
APPLICATIONS**

YES NO

		1. The application is signed by all required individuals. (Not including the State FFA Advisor)
		2. The applicant has at least 24 months of FFA membership as reflected on application.
		3. The application reflects SAE projects related to the agricultural industry .
		4. All SAE projects included in the application have a description that includes at least the following items as they apply to the SAE project: dollars earned, hours worked (hours need to be realistic), size and scope of project and short overall description of the project .
		5. Inventory changes are reflected in the overall description of the SAE project and records.
		6. Beginning and ending inventories match. (for entrepreneurship projects)
		7. a. The applicant has earned and/or productively invested at least \$1,000 between their SAE projects OR b. The applicant has worked at least 300 hours in excess of scheduled class time OR c. has a combination of \$1,000 earned or invested and 300 unpaid hours . (300 hours of un-paid work qualifies a member for a State FFA Degree)
		8. Any vehicle purchases and expenses are described and accounted for in application. (if no vehicle was purchased please check YES)
		9. The records in the application are a realistic reflection of the SAE projects included and are accurate.
		10. The applicant participated in 5 activities in 3 different categories above the chapter level.
		11. The applicant participated in 2 different community service activities for a total of 20 hours . (community service activities must include a description and meet eligibility requirements)
		12. The applicant has served as a chapter officer or committee member. (included on application)
		13. Are there any error messages in the application? (Please review individually for NEW updates)
		14. The applicant has at least a "C" average or 2.0 GPA . (review on transcript)
		15. The student has completed at least 360 hours in Ag Ed coursework. (review on transcript) (please highlight all agricultural education courses on transcript for ease of review)
		Applicant is approved for a State FFA Degree.

All Approved State FFA Degree Applicant Names MUST be submitted to Tamara Whitcomb by March 1



Reviewer Comments: In the space below please indicate both the item number and issue found in the State FFA Degree application.

Item number **Description of issue found in the application.**

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